

Notice of Findings

Notice To: Shelly McFate - Director

Facility Name: THE OPEN SCHOOL

Owner:

Site Address: 414 SOUTH 24TH

City/State/Zip: Laramie, WY 82070

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 09/20/2019, and investigated by Michelle Tucker.

A statement of childcare allegation, CPL-4830, was provided on 10/01/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(iii) A child abuse/neglect Central Registry check which does not reveal any disqualifying information.

Allegation: It has been reported that on an ongoing basis from July 12, 2019 until September 23, 2019, a staff member was working in the facility without current central registry results.

Explanation of Findings: Through interviews and evidence obtained over the course of this investigation, it was found that on an ongoing basis between July 12, 2019, when the central registry expired, and September 23, 2019, when a new central registry was completed, a staff member was working in the facility without current central registry results on file.

Action Required: Complete the enclosed Corrective Action Plan detailing how the facility will maintain compliance with the requirement of having current central registry on file for all staff members. Please detail in particular how this compliance will be maintained for current employees who need central registries updated annually.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:
Compliance Due Date: 09/21/2019
Compliance Achieved Date: 10/14/2019

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

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Email: Nichole.Anderson@wyo.gov

Signature: _____
Stoney Busch for Michelle Tucker

Date: _____

CC:
Sara Roberts - Board President
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